

Guidelines

Research Dissemination Grants



Research Dissemination Grants provide financial support to HDR students who are progressing satisfactorily. The grants support dissemination opportunities, including Thesis production, creative production and journal paper publications support. These guidelines provide a comprehensive summary of how the grants aim to support research impact.

Please ensure you read the application eligibility criteria carefully prior to applying.

1. Benefit

Grant type	Research students	Value
Dissemination/Impact	PhD students	\$2,500
	MPhil students	\$1,500 (maximum across both grants)

2. Eligibility

2.1 General Eligibility

- 2.1.1 Applicants must be enrolled in a HDR degree via an Australian Campus and residing in Australia.
- 2.1.2 Students enrolled prior to 1 July 2022, may access this grant up to the remaining funding amount they would have been eligible to receive under the previous research support fund (RSF) scheme. Applicants who have previously used all the funding provided under the past RSF are not eligible for this grant.
- 2.1.3 Applicants receiving a centrally supported (Research Office) living stipend scholarship as a support mechanism for the supervisor (i.e. grant success) will be considered in exceptional circumstances only, as equivalent support is available via the grant.
- 2.1.4 MPhil students may claim up to \$1,500 in total across this Dissemination Grant and the Engagement Grant scheme. If the full \$1,500 is claimed in one scheme, the applicant cannot apply for the other. MPhil students may choose how much to apply for in each scheme, but collectively this amount cannot exceed \$1,500.

2.2 Dissemination Grant Eligibility

The following additional eligibility criteria apply:

- 2.2.1 Applicants must have successfully completed Milestone 2 and be on Good Standing. Applications must be received prior to the Milestone 3 due date.

Applicants seeking the following will be prioritised:

2.2.1.1 Thesis production costs

- The costs of engaging an external party to proofread a thesis, or part of a thesis, can be reimbursed if undertaken in accordance with the provisions set out in the Guidelines for Thesis Preparation and Submission.

2.2.1.2 Creative production costs for public exposure/ dissemination

- For the approved research project (inclusive of set design, technical support, post-production and editing, studio hire, film and developing, exhibition space hire) are eligible for reimbursement

2.2.1.3 Journal paper publication costs (including open access costs)

Publication costs for journal papers may be eligible to be supported when:

- The journal article reports on the results of the student's HDR research.
- There is a corresponding Authorship agreement signed for the publication.
- The student is the first named author, and Curtin is the student's primary named affiliation on the paper.
- The journal is a well-regarded scholarly peer reviewed journal, the supervisors support the publication and the supervisors use a Curtin affiliation.
- The allowance may be transferred to the Principle Supervisor / area if the paper has been submitted by the Milestone 3 due date and the publication decision is yet to be accepted. These funds are not transferrable to a different article or authorship group.

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3. Selection Criteria

Applicants will be assessed on the information provided in the application form and should provide tangible evidence of overall excellence as represented by the selection criteria below. Applications that do not demonstrate eligibility or meet the selection criteria will not be approved.

- **Submission plan**
A summary of progress made to date, addressing any delays. A detailed timeline for thesis submission is to be included, demonstrating that thesis submission will be made within 3.5 years.
- **Candidature length**
Justification of any delays in candidature.
- **Endorsement / Authorship agreement (journal publication support)**
Applications for journal support are to be documented by assigned authorship agreement of all authors.

4. Applications

- 4.1 Each application must be made via the application form, and any other evidence supporting the application (e.g. timeline/ authorship agreement) should be attached.
- 4.2 Application are to be sent to ROC.GRS@curtin.edu.au.

5. Conditions of the Award

Successful awardees must abide by the following conditions¹

- 5.1 **Acceptance** Awardees must notify the Graduate Research School within 10 working days if they wish to accept or declined the Grant.
- 5.2 **Payment** Awardees must provide the Graduate Research School with the relevant Grant [payment details](#) at the time of acceptance (if applicable).
- 5.3 **Compliance** International students on a student visa must abide by ESOS requirements. For advice, contact the Department of Immigration and Citizenship at <http://www.immi.gov.au/>.
- 5.4 **Acknowledgements** Awardees should acknowledge in their thesis the support received from the Curtin University Research Dissemination Grant.
- 5.5 **Research dissemination conditions include**
 - 5.5.1 Guidelines for Thesis Preparation and Submission must be followed for thesis editing.
 - 5.5.2 Retrospective applications will not be approved.
 - 5.5.3 Authorship agreements must be signed and where applicable included in the submitted thesis.
- 5.6 **Exclusions**
 - 5.6.1 Not all research costs are supported by the Research Dissemination Grant. Specifically, the grant is not intended for the following:
 - 5.6.1.1 Costs relating to research consumables for the research activity.
 - 5.6.1.2 Costs for printing the thesis or the physical production of the thesis for examination.
 - 5.6.1.3 Costs for dissemination that are part of the University's (or partner organisation) usual supports or available resources for staff or students.
 - 5.6.1.4 Costs of dissemination are to be examined for Conflict of Interest if any parties receiving funds are linked in any way to the Supervisory panel / student or partners.
 - 5.6.1.5 Dissemination costs for a multiple participant public event will be attributed on a pro-rata basis. i.e. HDR student is one of 4 artists then pro-rata costs must be calculated.
 - 5.6.1.6 Public dissemination is not used to attend or present at a conference, seminar or similar where registration is required by the presenter.

¹ Note, these conditions of award can be amended at the discretion of the Graduate Research School and are offered in accordance with funding availability.

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6. Timeline

- 6.1 The dissemination grant is available for students who are on Good Standing and have successfully completed Milestone 2. Hence, the applications will be assessed on completion of Milestone 2 at the earliest. Additional timelines also apply for specific requests:
 - 6.1.1 Public disseminations may be allowed for creative works prior to Milestone 3, and also after the submission if the presentation/venue is part of the examination process. The application must be received prior to Milestone 3, and public dissemination of research outputs will not be supported for any activity after submission of the thesis for examination.
 - 6.1.2 The application for thesis production costs after Milestone 3, will be considered for corrections or resubmissions where appropriate supporting evidence is attached.