



## SCHOOL OF NURSING, MIDWIFERY & PARAMEDICINE GUIDELINE

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### CONFIDENTIALITY OF CLIENT AND STAFF INFORMATION IN CLINICAL PRACTICE

#### IMPLEMENTATION PRINCIPLE

At all times students must not disclose confidential information obtained during their clinical practice or while attending clinical laboratories including simulation. Students must maintain the confidentiality of information concerning the business of the hospital/agency or the personal information or conditions of staff, clinical facilitator, clients/patients or visitors to anyone outside of the health care team. Students shall not communicate any information concerning their tutor, student peers or patient actors outside of the clinical laboratories or simulation environment.

#### GUIDELINE DETAILS

##### 1) Requirements:

- a) Some agencies will require students to sign a confidentiality agreement.
- b) All students must sign the Student Declaration prior to commencing clinical practicum
- c) Students must adhere to Social Media Policies set by (but not limited to):
  - i) Nursing and Midwifery Board of Australia (NMBA),
  - ii) Department of Health WA; and
  - iii) Hospital/Agency

##### 2) Conduct:

- a) A suspected breach of confidentiality will be thoroughly investigated and the student/s may be suspended from practice while the investigation occurs
- b) If a breach of confidentiality occurs at any time during course enrolment, the student will be made accountable through the university disciplinary process (general and / or academic misconduct)

#### RELATED DOCUMENTS

- Fieldwork Education Policy and Procedures
- Student Declaration
- Clinical Practice Guidelines
- Student dress standard requirement for clinical practice and laboratory attendance

RESPONSIBILITIES	
Contact Person	Fieldwork Coordinator
Approval Authority	Courses Learning and Teaching , School of Nursing, Midwifery & Paramedicine
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## REVISION HISTORY

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