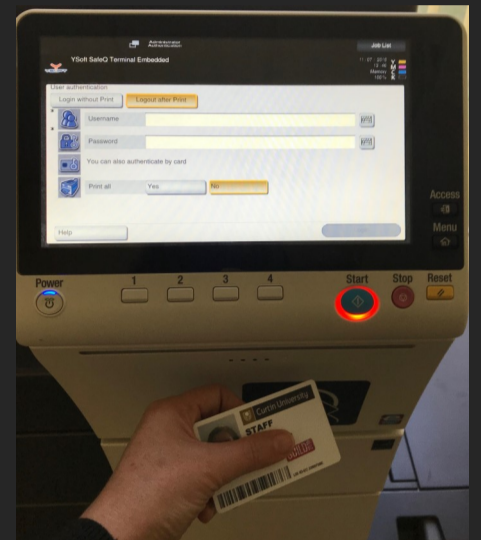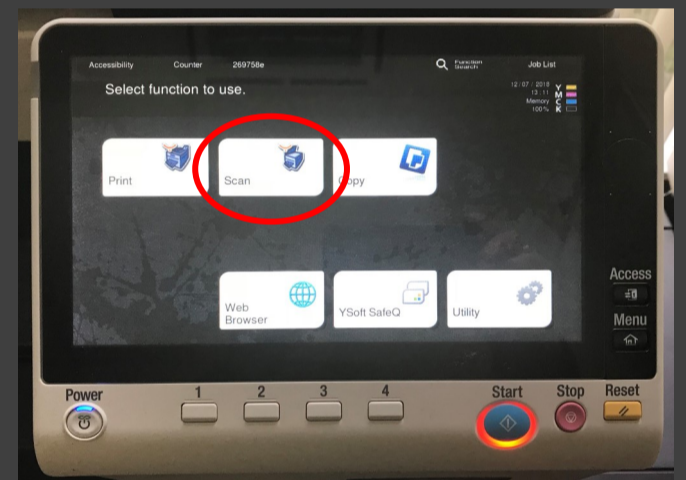# Curtin University

Scanning Guide

1 Tap your Curtin ID card on card reader or type in credentials to begin
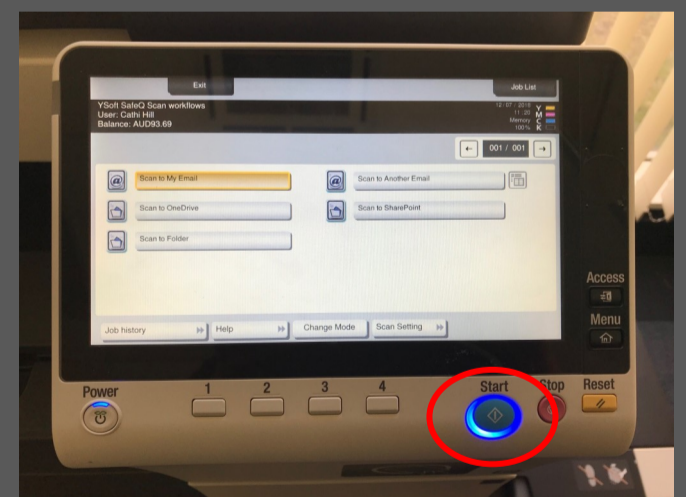

2 Select the "Scan" and place document in feeder or on glass

3 Select scan destination from list and press "Start" button to begin

4 Press "Access" button to log out or "Menu" button to continue use