

Application for Award

Degree by Incorporation

SECTION ONE – Personal details

Have you previously been a WAIT/Curtin Student? Yes No

Curtin ID

Title

Family name

Given name/s

Formal name

This is your legal name, eg as per your passport, birth certificate (or extract), citizenship papers, marriage certificate, divorce decree, registered deed poll.

Birth date

Gender Male Female Indeterminate/Intersex/Unspecified

Q1. Contact details

Address details (Contact)

Number & Street

Suburb

State

Country

Postcode

Address details (Permanent)

(For Australian Citizens and Australian Permanent Residents, this must be an Australian address) Note: A Post Office Box Number is **NOT** acceptable.

Same as above Yes No

Number & Street

Suburb

State

Country

Postcode

Which is your preferred mailing address? Contact Permanent

Other details (Please include telephone area code)

Telephone (H)

Telephone (W)

Mobile

Facsimile

E-mail

SECTION FIVE – CREDIT FOR RECOGNISED LEARNING (CRL) ASSESSMENT DETAILS - HEAD OF TEACHING AREA, COURSE COORDINATOR, CRL ASSESSOR USE ONLY

Credit Transfer – Unit Exemption Please refer to supporting documentation section

Equivalent Curtin University Unit/s		Previously Studied Unit/s*		
Curtin Unit Code	Curtin Unit Title	Unit Code Unit	Unit Title	Institution

Supporting documentation (Please note that incomplete applications will not be actioned)

For credit transfer, you must attach:

- Official documents to confirm your completed study/work experience as per the [Scanned documents and certification requirements and guidelines](#).
- For formal study you must attach your official academic transcript with the marking key as per the [Scanned documents and certification requirements and guidelines](#).
- Unit Outlines for each unit studied for which you are requesting Credit Transfer.
- For Credit Transfer based on relevant Prior Professional (work) or Life Experience you must supply information as per the [Supplement for Credit Transfer based on relevant Prior Professional \(work\) or Life Experience](#).
- If the original document is not issued in English, an official translation from a recognised translation service (National Accreditation Authority for Translators and Interpreters (NAATI)) must be provided.

SECTION SIX – Student Declaration and Signature

I have read and understood the Policy and Processes related to this request.
 I have submitted the necessary official original scan/certified documentary evidence in support of my credit request.
 I understand that if I intend to join a professional body using a Curtin award, it is my responsibility to ensure that the exemption(s) granted meets the requirements of that body.
 I authorise the University to obtain verification of any statements or documents included as part of this application and to reproduce any attachments provided with this form for administrative purposes only.
 I acknowledge that submitted documents will not be returned to me.
 I acknowledge that it is my responsibility to submit this complete application before the CRL deadline for graduating student to be eligible to register for my intended graduation ceremony.
 I acknowledge that if there is a credit transfer – unit exemption attached in this application, it is my responsibility to ensure that it is adhered to [Curtin University Credit for Recognised Learning Policy](#).
 I hereby certify that the information provided in this application is true and correct, and that if my application is successful I will pay the appropriate Curtin scheduled fee.

Student's Signature

Date

D	D	M	M	Y	Y	Y	Y
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