

## Application for Milestone 2

### Master of Research Students

The personal information collected on this form will be used by Curtin University for the sole purpose of providing requested and related services. A full privacy statement is available at <http://rim.curtin.edu.au/privacy/>

**This form should be completed and submitted electronically.**

STUDENT ID

SURNAME

GIVEN NAME/S

ENROLLING SCHOOL

COURSE CODE (UDC)

COURSE NAME

#### Description of Work

Provide a description of the additional activities or work you will undertake to elevate the Honours Thesis to a Master of Research Thesis. Please outline any developments or variances to the research plan.

#### Completion Plan

Please provide a plan identifying the tasks to be completed and a timeline for their completion. You may wish to attach a Gantt chart to illustrate this. You may wish to attach a separate document if required.

### Dissemination Plan

Please complete the table below to indicate how you plan to communicate the results of your research to your proposed audiences.

Item for Dissemination (e.g. thesis, title of journal article, conference paper)	Outlet of Dissemination (e.g. name of scholarly journal, community workshop, society newsletter)	Estimated Timeframe

### Student Declaration *(please tick to confirm each item has been completed)*

- I declare that the sample of writing submitted with this form is my own work.
- I have completed and attached a Completion and Dissemination Plan.
- I have completed any required coursework units.
- I have obtained ethics and safety approvals as required.
- I have obtained authorship agreement.
- I have discussed the details of my mobility/ conference participation with my supervisory team.

Please sign below to confirm that the information provided by you on this application form is accurate.

**Signature of Student**  **Date**

On completion of all student sections, please forward this form to your Principal Supervisor.

### Principal Supervisor to Complete

Please comment on additional activities or work the student has/will undertake to elevate the Honours Thesis to a Master of Research Thesis. Is the student on track to complete their project in the required timeframe?

Is the Completion and Dissemination Plan provided by the student appropriate and achievable? Please comment.

**Principal Supervisor Declaration** *(please tick to confirm each item has been completed)*

- The student has access to the resources required to complete the project.
- The student has obtained any necessary ethics approval for their research project.
- I have discussed the issue of joint authorship and when required have come to an agreement with the student on this matter.

**Signature of Principal Supervisor**

**Date**

**Declaration and Recommendation of the Director of Graduate Research (DGR)**

- I confirm the student has presented completed their oral presentation and I have reviewed the Reviewers Report on the student's Milestone 2 oral presentation.
  - I accept the application for Milestone 2 and recommend that the student be continued on Good Standing status; or
  - I recommend that the student's Milestone 2 application be declined and the student's academic status be amended to Conditional. I will confirm any conditions and due dates to be placed on the students enrolment in the email with this application to [ROC.GRS@curtin.edu.au](mailto:ROC.GRS@curtin.edu.au)
- I have saved this application in accordance with Curtin's record keeping procedures in the School for future reference. Please ensure that each Milestone form includes a clear instruction for the DGR to store the students' application and reviewer forms on a dedicated school drive, and only send the finalised Milestone application form to the GRS

**Signature of DGR**

**Date**

When complete, please submit this form only to the Graduate Research School [ROC.GRS@curtin.edu.au](mailto:ROC.GRS@curtin.edu.au)