

## ISSP – ITAS FACT SHEET

### What is ISSP–ITAS?

ISSP-ITAS is the 'Indigenous Student Success Programme - Indigenous Tutorial Assistance Scheme' which was established in 2017, as the way in which the Australian Government funds and delivers a range of programs targeting Aboriginal and Torres Strait Islander peoples. The scheme allows all Aboriginal and Torres Strait Islander students to receive private tutorial assistance.

### Who can get ISSP-ITAS?

There are two criteria a student must meet to be eligible for ITAS Tuition:

The student must be of *Aboriginal or Torres Strait Islander* descent

and

Be enrolled in either a Curtin Enabling course or an Undergraduate award level course (e.g. Bachelor, Associate or Honours) offered at Curtin University.

*Masters or PHD students are not eligible for ITAS unless they have a CAPS plan (Curtin Access Plan).*

### Applying for ISSP-ITAS

If you meet the eligibility criteria and wish to apply for tuition, please contact the ITAS Officer for a *Student Application for Tuition* form. The ITAS Officer is located in the Administration area in the Centre for Aboriginal Studies (Building 211).

**PLEASE NOTE: A NEW FORM NEEDS TO BE COMPLETED AT THE START OF EACH SEMESTER**

### Tutors

There is a database of qualified tutors available, but you have the option to nominate your own tutor(s) on your ITAS application form. Your nominated tutor must apply to be a tutor under the ITAS program by completing a Prospective Tutor Pack. *There is a process involved with lodging the tutor application and it will take approximately three weeks to get new tutors on the system, therefore it is vital that applicants lodge their expression of interest as soon as possible.*

Prospective ITAS tutors must;

- Be qualified through formal education or relevant experience;
- **Not** be a close relative of the student. The term "family" can be identified as follows;
  - a relative by blood or marriage or;
  - has strong affinity with the individual and family;
  - stands in a bona fide domestic or household relationship with the individual;
  - is a child or adopted child of the individual;
  - is a child or adopted child of the person standing in a bona fide domestic or household relationship with the individual
- **Not** be directly involved in the assessment of the course in which the student is enrolled

We allow and encourage Tertiary students as tutors, however they must;

- Be at least two academic years ahead of the ITAS student (i.e. 2<sup>nd</sup> year students can only be approved as ITAS tutors for enabling students, 3<sup>rd</sup> year students can only be approved as ITAS tutors for either enabling or 1<sup>st</sup> year students). 1<sup>st</sup> year students are not eligible to be ITAS tutors.
- Be able to show evidence of sound academic progress;
- Not themselves be receiving ITAS tuition or have received ITAS tuition in the subject area.

**PRIOR TO ANY TUTORING A TUTOR MUST HAVE A SESSIONAL CONTRACT AND A CURRENT STUDENT/TUTOR AGREEMENT WITH CURTIN UNIVERSITY AND THE CENTRE FOR ABORIGINAL STUDIES.**

### Hours of Tuition

The ITAS Officer will determine your eligible tuition hour's based on your ITAS application. Students can be eligible for 2 hours per unit per week (maximum full-time load of 4 units), not exceeding a total of 8 hours per week.

### Types of Tuition

**Individual tuition** – One tutor is tutoring one student at a time. Individual Tuition Pay rate \$55.00 an hour (per session, per student).

**Group Tuition** – One tutor is tutoring a minimum of 5 students at the same time. Group Tuition Pay rate \$60.00 an hour, per session (***not per student***).

Tuition is only available during the semester, Block teaching and OUA study periods. Tuition is **not** available during semester and/or study period breaks.

### Who to Contact

At the Centre for Aboriginal Studies there is a full time ITAS Officer who deals specifically with the student applications, contracts and tutor enquiries and can be contacted on **(08) 9266 7091**. Alternatively you can contact the ITAS Officer by emailing **CAS-ITASAdmin@curtin.edu.au**