

# APPEAL AGAINST CANCELLATION OF ENROLMENT

## INTERNATIONAL STUDENTS // 2023

### What to submit with your appeal against cancellation of enrolment

When submitting your appeal against cancellation of enrolment, you will need to provide information to explain why you require payment assistance and provide supporting documentation.

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#### 1: YOUR STATEMENT

You will need to provide a detailed statement explaining:

- The circumstances that prevented you from paying your fees in full by the due date, and
- What plans you have made to pay your outstanding fees in full.

#### 2: SUPPORTING DOCUMENTATION

You will also need to provide supporting documentation, such as documentation to support the information provided in your statement (e.g. medical certificates, death certificates, letters of support from your sponsor or bank, etc.).

#### IMPORTANT TO NOTE

Your appeal will be assessed based on the information you provide, so it is important that you include all information and documentation you wish Curtin to consider. If additional information is required to assess your appeal, the Student Finance and Statutory Reporting team will advise you of this by email.

#### NEED HELP?

Or if you have any questions, please call us on 1300 222 888 (8.30am–4.30pm, Mon–Fri) or visit Curtin Connect in Building 102 on the Bentley Campus (8.30am–4.30pm, Mon–Fri).